



Republic of the Philippines

DEPARTMENT OF EDUCATION

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

INVITATION TO BID

**PROVISION OF HOTEL, LODGING, FOOD AND MEETING FACILITIES
FOR THE MASS TRAINING OF K TO 12 Grade 4 Teachers**

1. Department of Education, through the OSEC FUNDS CY 2015 intends to apply the sum of **FOUR MILLION ONE HUNDRED NINETY-FOUR THOUSAND FOUR HUNDRED PESDS ONLY(4,194,400.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Provision of Hotel, Lodging, Food and Meeting Facilities for the Mass Training of K to 12 Grade 4 Teachers.
2. The DepEd, Division of Negros Oriental now invites bidders for the hereunder project:

Provision of Hotel, Lodging, Food and Meeting Facilities for the Mass Training of K to 12 Grade 4 Teachers

Hotel Accommodation and Meals – Participants Batch 1 – 362
Participants Batch 2 - 363

Batch	First Meal	Last Meal
1 – May 17-23, 2015	May 17-PM Snacks	May 23 – PM Snacks
2 – May 24-30, 2015	May 24-Dinner	May 30 -Lunch

Hotel Accommodation and Meals – Trainers 23

Batch	First Meal	Last Meal
1 – May 17-23, 2015	May 16, 2015 - Dinner	May 23, 2015 - Dinner
2 – May 24-30, 2015	May 24, 2015 - Breakfast	May 30, 2015 - Dinner

Check in date for Trainers who will decide to be billeted at the hotel: May 16, 2015

Need:

- a. 5 Conference Rooms per batch with public address system (DepEd provides the LCD)
 - b. Backdrop already structured by the hotel
 - c. To serve coffee instead of juice especially in the afternoon.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the 'Government Procurement Reform Act'. Bidding is restricted to Filipino citizens/sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
 4. Interest bidders may obtain further information from DepEd, Division of Negros Oriental and inspect the Bidding Documents at the address given below during the 8:00AM to 5:00PM (Monday to Thursday).



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5. Bidding Documents may be purchased by interested bidders on May 11, 2015 from the address below and upon payment of a non-refundable fee in the amount of One Thousand Pesos (P1,000.00)
6. The DepEd, Division of Negros Oriental will hold a Pre-bid Conference on May 12, 2015 at 10:00AM at the Division Office Conference Room, which shall be opened only to all interested parties who have a Letter of Intent, PhilGEPS-registered bidders and have purchased the Bidding Document.
7. Bids must be delivered to the address below on Friday, May 15, 2015, 10:00AM. All bids must be accompanied by and security in any of the acceptable forms and in the amount stated below:

Form of Bid Security	Amount of Bid Security (Equal to the Percentage of the ABC)
a) Cash or Cashier's/Manager's check issued by a Universal or Commercial Bank	Two percent (2%)
b) Bank Draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank of issued by a foreign bank,	Two Percent (2%)
d. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five Percent (5%)
e. Any combination of the foregoing	Proportionate to share of form with respect to total amount of security

Bid opening shall be on Friday, May 15, 2015, 10:00 AM the Division Office Conference Room. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The DepEd, Division of Negros Oriental reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract Award, without thereby incurring any liability to the affected bidder to bidders.



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9. For Further information, please refer to:

Dexter Y. Aguilar
Asst. Schools Division Superintendent
DepEd, Division of Negros Oriental
Capitol Area, Dumaguete City
(035-225-1623)


DEXTER Y. AGUILAR, CESE
Asst. Schools Division Superintendent
CHAIRMAN, BAC