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Republic of the Philippines  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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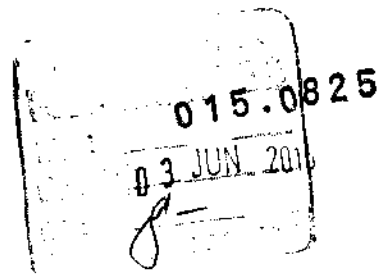
June 03, 2015

MEMORANDUM TO:

**JEANNY ABEJERO**  
Principal, Ong Chee Tee-Bacong HS

( And, two teachers from Ong Chee Tee-Bacong HS)

(Through)  
**DR. ANNA LEE A. AMORES**  
District In-Charge, Bacong District



1. You are hereby advised to attend a Focus Group Discussion (FGD) to be conducted by the Commission on Higher Education at American Studies Resource Center, Robert and Metta J., Silliman Library, Silliman University, Dumaguete for Dumaguete Schools Cluster on June 5, 2015 (Friday) Session B, at 1:00-4:00PM.
2. Please allow to go with you two(2) of your teachers from Ong Chee Tee HS who are directly involved in the implementation of Senior High School by 2016-2017. Kindly issue a travel order to those teachers to be attached to this Memorandum, for claim of their travel allowances.
3. Please refer to attachments for details.
4. Travel and other incidental expenses incurred during your attendance to this FGD is charged against MOOE/local funds subject to the usual auditing rules and regulations.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
 REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
 DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
 REGION VII, CENTRAL VISAYAS  
 Sudlon, Lahug, Cebu City



**MEMORANDUM**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS OF**

- Division of Negros Oriental
- Division of Tagbilaran City

**FROM :** **JULIET A. JERUTA**

**SUBJECT :** **ADDENDUM TO UNNUMBERED MEMORANDUM DATED JUNE 1, 2015 RE: FOCUS GROUP DISCUSSION**

**DATE :** **JUNE 2, 2015**

Please be informed that teachers from the Divisions of Negros Oriental and Tagbilaran City who are actively involved in the Senior High School Program are enjoined to participate in the Focus Group Discussion on June 2-5, 2015 in Tagbilaran City and Dumaguete City.

Immediate and wide dissemination of this Memorandum is desired.

*Juliet A. Jeruta*  
**JULIET A. JERUTA**  
 Director III  
 Officer-in-Charge

JAJ/jbm



**URGENT**

REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



MEMORANDUM

TO : SCHOOLS DIVISION SUPERINTENDENTS OF

- Division of Bohol
- Division of Dumaguete City

FROM : JULIET A. JERUTA

SUBJECT : FOCUS GROUP DISCUSSIONS

DATE : JUNE 1, 2014

Attached is a letter from Dr. Maria Cynthia Rose Banzon Bautista, Commissioner, Commission on Higher Education, inviting teachers who are actively involved in the Senior High School Program to participate in the Focus Group Discussions in Bohol and Dumaguete City from June 2-5, 2015.

For details, refer to the attached communication and enclosure.

Immediate dissemination of this Memorandum is desired.

*Juliet A. Jeruta*  
JULIET A. JERUTA  
Director III  
Officer-in-Charge

JAJ/jbm



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**



Department of Education  
Region VII, Central Visayas

RD2015-7147

01-Jun-15

29 May 2015

Dr. JULIET A. JERUTA  
Director III / OIC Director  
Department of Education Region VII  
Sudlon Street, Lahug, Cebu City

Dear Dr. Jeruta:

Greetings!

Following the passage of the Enhanced Basic Education Act (K12) in 2013, the Commission on Higher Education (CHED) has been working closely with the Department of Education (DepEd) to ensure a smooth transition into the new system. In particular, the CHED has been focusing on: (1) complementing the initiatives of DepEd in the public school system through the development of supplementary materials for teachers in non-DepEd schools that will also be submitted to DepEd for uploading in its learning materials website; and (2) planning the training of teachers in non-DepEd schools for the effective use of these materials.

We are now in the latter phase of our preparation as we approach the full implementation of SHS in SY 2016-2017. Integral to this preparation is our initiative to develop quality supplementary materials for our incoming SHS teachers. Among the steps being taken is the conduct of a series of focus group discussions (FGDs). These discussions aim to (1) ascertain the emerging needs of teachers from both public and private schools in terms of materials development (teaching guides) and teacher training and (2) learn from the materials development and teacher training experience of FGD participants from schools in the region that are early adopters. The inputs from the FGD will help improve and refine our development of learning materials and training design.

For the Visayas leg of the FGD, we have chosen teachers from the islands of Bohol and Dumaguete to be the participants. There will be three (3) sessions in Bohol and two (2) sessions in Dumaguete. The participants have the option to choose from the following FGD schedules:

	<i>Date and Time of FGD</i>	<i>Venue</i>
Bohol	<b>Session A:</b> June 2, Tuesday, 2:00pm - 5:00 pm <b>Session B:</b> June 3, Wednesday, 9:00am - 12:00pm <b>Session C:</b> June 3, Wednesday, 1:00pm - 4:00pm	Multimedia Room Bohol Island State University (BISU) – Tagbilaran Campus
Dumaguete	<b>Session A:</b> June 5, Friday, 9:00am - 12:00pm <b>Session B:</b> June 5, Friday, 1:00pm - 4:00pm	American Studies Resource Center, Robert and Metta J. Silliman Library, Silliman University

**Attachment A – DUMAGUETE**

**PUBLIC HIGH SCHOOLS OFFERING SENIOR HIGH SCHOOL IN DUMAGUETE  
THAT WERE INVITED TO PARTICIPATE IN THE FGD**

- 1. Bais City National High School
- 2. Dumaguete City High School
- 3. Loney National High School
- 4. Oklot National High School
- 5. Ong Chee Tee – Bacong High School
- 6. Taclobo National High School
- 7. Tanjay Legislated High School
- 8. Tanjay National High School (Opao)

**PRIVATE HIGH SCHOOLS OFFERING SENIOR HIGH SCHOOL IN DUMAGUETE  
THAT WERE INVITED TO PARTICIPATE IN THE FGD**

- 1. Colegio de Santa Catalina de Alejandria
- 2. Foundation University
- 3. Holy Cross High School – Dumaguete City
- 4. La Consolacion College – Bais City
- 5. Living Word Christian School
- 6. Negros Oriental State University
- 7. Silliman University
- 8. STI - Dumaguete

**Attachment A – BOHOL****PUBLIC HIGH SCHOOLS OFFERING SENIOR HIGH SCHOOL IN BOHOL  
THAT WERE INVITED TO PARTICIPATE IN THE FGD**

1. Aguinung National High School
2. Ambassador Pablo R. Suarez Jr. National High School
3. Batuan National High School
4. Biking Tech-Voc High School
5. Tubigon West National High School
6. Camaya-an National High School
7. Clarin National School of Fisheries
8. Garcia-Hernandez High School
9. Gov. Jacinto Borja National High School
10. Lila National High School
11. Loboc National High School
12. Lourdes National High School
13. Tabalong National High School
14. Valencia Tech-Voc High School
15. Quezon HS – Batuan National High School Annex
16. Rizal High School
17. Pamilacan High School
18. Manga National High School
19. Mansasa National High School
20. Tagbilaran City Science High School

**PRIVATE HIGH SCHOOLS OFFERING SENIOR HIGH SCHOOL IN BOHOL  
THAT WERE INVITED TO PARTICIPATE IN THE FGD**

1. Bohol International Learning Center
2. Central Visayan Institute Foundation
3. Colegio dela Medalla Milagrosa
4. Holy Family of Nazareth School
5. Holy Rosary Academy
6. Holy Trinity Academy
7. Immaculata High School
8. Immaculate Mary Academy
9. Immaculate Heart of Mary Seminary
10. Mater Dei College
11. Sacred Heart Academy
12. Saint Vincent Institute
13. Saint John the Baptist Academy
14. STI – Tagbilaran
15. University of Bohol – High School
16. University of Bohol – Victoriano D. Tirol Advanced Learning Center

**Attachment B – FGD QUESTIONS****FOCUS GROUP DISCUSSION (FGD) GUIDE QUESTIONS  
SENIOR HIGH SCHOOLS IN BOHOL / DUMAGUETE****Understanding the Context of SHS**

- What tracks do you offer in your school? What were your considerations in offering these tracks?
- How is the status of enrollment in your SHS programs? (If applicable)

**Development of Curriculum Materials**

- How did you prepare the curriculum materials for:
  - Core Academic Subjects
  - Specialized Subjects
  - Applied Subjects
    - *Who wrote or prepared the materials?*
    - *Where did you base the content for the said materials?*
    - *What was the timeframe in the development of these materials?*

**Teacher Training**

- Where did you source your SHS teachers?
  - What were your qualifications in hiring SHS teachers?
- How did you prepare your teachers to teach in SHS, in terms of content and pedagogy?
- What are the characteristics of an effective in-service teacher training program?

**Government Support**

- In what other ways can the government support our schools in light of the K12 transition?

In this connection, may we please solicit your kind support to this activity and allow the teachers to join the said FGD? We would like to invite at least two (2) teachers from the schools in the attached list (*attachment A*), preferably those who are actively involved in the SHS program either in **Materials Development and/or Teacher Training**, to join the FGD. These schools were chosen based on (1) the tracks and strands the school is offering, especially those that are offering strands that are unique to the region, i.e. Agri-Fisheries, and (2) their location, that is the distance of the school to the FGD venue. For the guidance of those who will attend, we have also enclosed in this letter (*attachment B*) the list of the FGD questions.

Meals will be served for all participants during the FGD sessions. However, due to severe budget constraints, we are making the same request we made of participants in previous FGDs. We would deeply appreciate local support from the public high schools for the travel, food, accommodation, and incidental expenses of participants subject to the usual accounting and auditing procedures that apply to these schools. Participants from private institutions may make arrangements with their respective institutions. Please contact Ms. Sol Logo (0920-948-4995) if this request for local support poses problems for you.

Confirmation of attendance may be made thru Ms. Ma. Theresa C. Carlos, K12 Transition Team, thru email [mtcarlos.chud@gmail.com](mailto:mtcarlos.chud@gmail.com) or through SMS messaging at +63 928 448-2336, indicating their school, the name of their representatives and the session they choose to attend in.

Thank you very much for your cooperation.

Very truly yours,



**Maria Cynthia Rose Banzon Bautista, Ph.D.**  
Commissioner