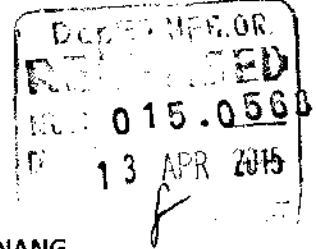




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

April 13, 2015

MEMORANDUM



TO:

MR. JOSEPH GEMINA	MR. MIEL PACULANANG
MR. MELCHOR DUENAS	MS. GLYNDALE DUPIO
MR. ARNOLD CABATO	MS. AYVIS AYCARDO
MR. CHRIS ANGELO EMPESO	MS. LOUELYN LAJOT
MR. RONALD CANILLO	MR. RANJEL ESTIMAR
MR. ERICKSON ELNAR	MR. MARLOWE ARTIAGA
MR. JOEFEL PIALAGO	MS. REMYLIN GAO-GAO
MR. REY TINGUHA	MRS. RUTH MARIE ELTANAL
MR. JUEMAR QUIBOT	MR. GODFREY CALBOG
MS. KARLA PANESSA	MR. DAN ALAR

SUBJECT: TWO DAY WORKSHOP FOR THE ENCODING OF HRIS/EPDS

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1. This division will conduct a Two Day Workshop for the Encoding of HRIS/EPDS for SY 2014-2015 on April 14-15 2015 at the Division Conference Hall.
 2. Transportation and Travelling expenses shall be charged to school MOOE while meals shall be charged to Division Funds subject to the usual accounting and auditing rules/regulations.
 3. For Compliance.

SALUSTIANO T. JIMENEZ, CESO VI
Schools Division Superintendent