



Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

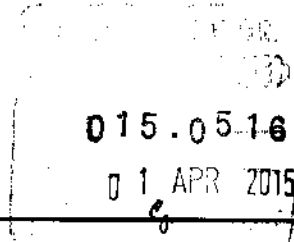
Tel. Nos: (035)225-2836 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office);
(035) 225-1622 (Promotional Section/EPSS); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section);
(035) 225-6967 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-2376 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

April 1, 2015

MEMORANDUM TO :

MR. ADOLF P. AGUILAR
EPS-ICT Coordinator

This Office



Enclosed is a copy of your approved authority to travel from the Office of the Regional Director, DepED-RO7, Sudlon, Lahug, Cebu City on April 4-8, 2015 at DepED-Central Office-Manila to complete the Pre-Training Assignments (as indicated), relative to the 32nd round of APEC e-Learning Training Program to be held in South Korea from April 20-29, 2015.

Traveling/transportation expenses incurred relative to your attendance to this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

GOD BLESS!

For the Schools Division Superintendent:

ESTER A. FUTALAN
OIC-Asst. Schools Division Superintendent

STJ/EAF/bing

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"



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(035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-8180 (Accounting Section); (035) 422-3821 (Supply Section)

March 30, 2015

DR. JULIET A. JERUTA
Schools Division Superintendent
OIC-Office of the Regional Director
Sudlon, Lahug, Cebu City

Madam:

Greetings!

This pertains to the enclosed communication of Merlie J. Asprer, Officer-In-Charge, Technical Service, Department of Education inviting **MR. ADOLF P. AGUILAR**, Education Program Supervisor and Division ICT Coordinator of this division, to complete the Pre-Training Assignments (as indicated), relative to the 32nd round of APEC e-Learning Training Program to be held in South Korea from April 20-29, 2015.

In this connection, may I request authority to allow **MR. AGUILAR** to attend the aforementioned pre-training activity on April 4-8, 2015 at DepED-Central Office-Manila, on official business.

Your kind consideration and approval on this request is highly appreciated.

Thank you.

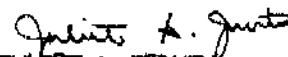
God Bless!

Very truly yours,


SALUSTIANO T. YEMENEZ, CESO VI
Schools Division Superintendent
3/31/15

STJ/bing

APPROVED:


JULIET A. JERUTA
Director III
Office of the Regional Director

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"



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(035) 225-2378 (ALS Section); (035) 225-7012 (PPSED Section); (036) 225-1840 & (035) 225-8180 (Accounting Section); (035) 422-3821 (Supply Section)

March 30, 2015

DR. JULIET A. JERUTA
Schools Division Superintendent
OIC-Office of the Regional Director
Sudlon, Lahug, Cebu City

Madam:

Greetings!

This pertains to the enclosed communication of Merlie J. Asprer, Officer-In-Charge, Technical Service, Department of Education inviting **MR. ADOLF P. AGUILAR**, Education Program Supervisor and Division ICT Coordinator of this division, to complete the Pre-Training Assignments (*as indicated*), relative to the 32nd round of APEC e-Learning Training Program to be held in South Korea from April 20-29, 2015.


In this connection, may I request authority to allow **MR. AGUILAR** to attend the aforementioned pre-training activity on April 4-8, 2015 at DepED-Central Office-Manila, on official business.

Your kind consideration and approval on this request is highly appreciated.

Thank you.

God Bless!

Very truly yours,


SALUSTIANO T. JIMENEZ, CESO VI
Schools Division Superintendent
SJS/III

STJ/bmg

APPROVED:


JULIET A. JERUTA
Director III
Office of the Regional Director

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"



Republic of the Philippines
Department of Education
TECHNICAL SERVICE
Pasig City, Philippines

26 March 2015

SALUSTIANO T. JIMENEZ, CESO VI
Schools Division Superintendent
DepEd Negros Oriental
Capitol Area, Dumaguete City

Dear Sir:

As you may already know, **Mr. Adolf P. Aguilar**, Education Program Supervisor of your division, has been nominated to participate in the **32nd round of APEC e-Learning Training Program** to be held in South Korea from 20-29 April 2015.

One of the requirements for the training program is the accomplishment of the Pre-Training Assignments, namely:

1. **Pre-training Reflection Note**
2. **Self-introduction on the PowerPoint format**
3. **Project Proposal Draft (which is worked together with your team members)**
4. **Team introduction Video with simple Summary note**

The pre-training assignments 3 and 4 are to be done together with the other training participants from the DepEd Central Office. In this regard, we would like to invite Mr. Aguilar to come to the DepEd Central Office next week to complete the assignment. The meals, accommodations, transportation and incidental expenses of Mr. Aguilar is to be charged to local funds subject to the usual accounting and auditing rules and regulations.

Thank you.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Merlie J. Asprer".

MERLIE J. ASPRER
Officer-In-Charge, Technical Service