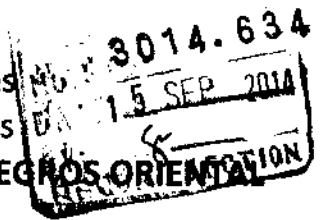




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September 10, 2014

MEMORANDUM TO :

**MS. MA. THERESA V. AVANZADO**  
School Principal, Valencia Central School  
Valencia District

Thru The District Supervisor

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Please be informed of your attendance to the 20<sup>th</sup> Session of the Integrated Gabay ng Paglilingkod (I-GABAY) Training Course on October 2-10, 2014 in Dumaguete City.

Registration fee of Twenty Thousand Pesos (Php20,000.00), traveling and other incidental expenses incurred shall be charged against division funds, subject to the usual accounting and auditing rules and regulations.

Attached is an approve authority of your travel from the Regional Director, DepED, Regional Office VII, Sudlon, Lahug, Cebu City.

For your information and guidance.

GOD BLESS!

  
**SALUSTIANO T. JIMENEZ, LI. B., CESO VI**  
Schools Division Superintendent

STJ/bing

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*



RD2014-16386

10 - Sep



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(035) 225-2378 (ALS Section); (035) 225-7912 (PPS&D Section); (035) 225-1640 & (035) 225-8180 (Accounting Section); (035) 422-3921 (Supply Section)

August 22, 2014

**DR. CARMELITA T. DULANGON**  
Director III  
Officer In-Charge, DepED-RO7  
Sudlong, Lahug, Cebu City

Madam:

Greetings!

Attached is an endorsement letter from **MS. JOSEFINA D. TINDOC**, District Supervisor, Valencia District, relative to the herein request of **MS. MA. THERESA V. AVANZADO**, School Principal II, Valencia Central School to attend the 20<sup>th</sup> Session of the Integrated Gabay ng Paglilingkod (I-GABAY) Training Course on October 2-10, 2014 in Dumaguete City.

Anent to this, may I request authority to allow **MS. AVANZADO** to attend this training course on the aforementioned dates chargeable against division funds, her travel and the cost of the training fee in the amount of **TWENTY THOUSAND PESOS (Php20,000.00)**.

Your utmost consideration and approval on this request is highly appreciated.

Thank you.

God Bless!

Very truly yours,

**SALUSTIANO T. JIMENEZ, L.I.B., CESO VI**  
Schools Division Superintendent

STJ/bmg

APPROVED:

  
**CARMELITA T. DULANGON**  
Director III