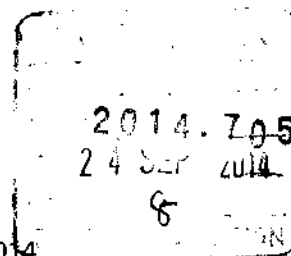




Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF NEGROS ORIENTAL
Dumaguete City



September 23, 2014

TRAVEL ORDER

No. 28, s. 2014

TO: DR. ERLINDA N. CALUMPANG
MISS ROSELA R. ABIERA
MRS. VIRGINIA S. PINILI

1. Per request of the School Heads of the Secondary Schools of Zamboanguita District, you are expected to serve as Resource Speakers during the crafting and finalizing of the School Improvement Plans to be held at the Zamboanguita Science High School, Zamboanguita District, Zamboanguita, Negros Oriental on September 27, 2014.
2. As a Team, you are expected to provide technical assistance through a workshop using the SBM Assessment Tool, the templates and the School Improvement Planning Handbook.
3. Upon completion, the participants and Team shall be entitled to the service credits or its equivalent Compensatory Time Off, provided that the reports shall be submitted including the attendance and other documentary evidence.
4. Travelling and other incidental expenses incurred by the personnel during the activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. This is for your information, guidance and compliance.


SALUSTIANO T. JIMENEZ, LI. B., CESO VI
Schools Division Superintendent

STJ/DYA/vsp